

# STAYING COVID-19 SECURE IN 2020

We confirm we have complied with the government's guidance on managing the risk of Covid-19

## FIVE STEPS TO SAFER WORKING TOGETHER

- ✓ We have carried out a **Covid-19 risk assessment** and shared the results with the people who work here
- ✓ We have **cleaning, hand washing and hygiene procedures** in line with guidance
- ✓ We have taken all reasonable steps to **help people work from home**
- ✓ We have taken all reasonable steps to **maintain the specified distance** in the workplace
- ✓ Where people cannot maintain the specified distance, we have done everything practical to **manage transmission risk**